

PRINCE ALBERT RURAL WATER UTILITY

Minutes of Regular Meeting

Thursday, January 19, 2023

6:00 p.m.

Minutes of a regular meeting of the Prince Albert Rural Water Utility held in the Council Chambers of the Municipal Building in Prince Albert, Saskatchewan on Thursday, January 19, 2023

Present:

- | | |
|------------------------|---|
| R.M. of Prince Albert: | - Richard Wilson |
| R.M. of Buckland: | - Arthur Brandolino
- Bill Hayes
- Don Fyrk |
| R.M. of Duck Lake: | - Sid Kernohan
- Remi Martin
- Allan Lanovaz |
| Town of Shellbrook: | - Amund Otterson
- Peter Halayka
- Mike Tanchuk |
| R.M. of Shellbrook: | - Doug Oleksyn
- Cliff Skauge |
| Staff: | - Ken Danger
- Teresa Hanson
- Steve Irving |

- Chairperson Don Fyrk called the meeting to order at 6:05 p.m.

ADOPT AGENDA

1/2023 **MARTIN/HAYES:**) **THAT** the agenda be adopted as presented.

CARRIED.

MINUTES

2/2023 **OTTERSON/RANDOLINO:**) **THAT** the minutes of the regular meeting held on Thursday, December 19, 2022, 2022 be adopted as circulated.

CARRIED.

WTP & PIPELINE PROJECT

3/2023 **MARTIN/WILSON:**) **THAT** we accept the following reports related to the Project:
- Project Co-ordinator’s Report
- Project Manager’s Report

CARRIED.

CANNORTH PAYMENT

4/2023 **MARTIN/WILSON:**) **THAT** we approve the proposal to compensate CanNorth \$2,000 for the additional work they did in the preparation of the Technical Memorandum and an additional \$2,000 to prepare an application for a permit under the Aquatic Habitat Protection Act to allow the Water Utility to drill some test wells adjacent to the North Saskatchewan River. Further, that we table the proposal to pay Associated Engineering \$25,000 to start the design on the booster stations at Crutwell and Holbein.

CARRIED.

FINANCIAL REPORTS

5/2025 **HAYES/BRANDOLINO:**) **THAT** we adopt the Bank Summary Statements, the Statements of Cash Receipts & Payments and the Income Statements for the period ending December 31, 2022.

CARRIED.

ACCOUNTS TO PAY

6/2023 **KERNOHAN/MARTIN:**) **THAT** the accounts, being cheque #8031 to #8080, in the amount of \$ 582,219.93 and the payroll accounts for the month of December 2022, in the amount of \$24,422.10, be approved for payment, a listing of which are attached hereto forming part of these minutes.

CARRIED.

OPERATIONS REPORTS

7/2023 **MARTIN/OLEKSYN:**) **THAT** we accept the Operations Report, the Chlorine Residual Reports, Lab Analysis Report, Average Daily Water Consumption, and other related reports for the month of December 2022 as presented.

CARRIED.

BOARD HONORARIUM

8/2023 **OTTERSON/MARTIN:**) **THAT** the board remuneration remain as follows:

- Attending regular and special board meetings \$100 per meeting
- Attendance at committee meetings and dealing with other activates related to the business of the Water Utility \$25 per hour
- Travel related to the business of the Water Utility \$0.75 per kilometer

CARRIED.

2023 BUDGET

9/2023 **KERNOHAN/HAYES:**) **THAT** we adopt the 2023 Budget as presented.

CARRIED.

WATER RATE BYLAW

10/2023 **MATIN/WILSON:**) **THAT** we introduce and give First Reading to Bylaw 1 – 2023, a bylaw to establish water rates for 2023.

CARRIED.

The Water Rate Bylaw was Introduced and given First Reading

11/2023 **OTTERSON/MARTIN:**) **THAT** we give Second Reading to Bylaw 1-2023.

CARRIED.

The Water Rate Bylaw was given Second Reading

12/2023 **OTTERSON/OLEKSYN:**) **THAT** we give leave to permit Bylaw 1-2023 to be given all three readings at the same meeting.

CARRIED.

13/2023 **HAYES/MARTIN:**) **THAT** Third Reading be given to the Water Rate Bylaw, being Bylaw 1 - 2023.

CARRIED UNANIMOUSLY.

The Water Rate Bylaw was given Third Reading

WATER RATE STRATEGY

14/2022 **MARTIN/BRANDOLINO:**) **THAT** we adopt the Water Rate Strategy as presented.

CARRIED.

ANNUAL MEETING

15/2023 **OTTERSON/MARTIN:**) **THAT** we set the date for our Annual Meeting for March 30, 2023 at 7:00 PM in the Council Chambers of the RM Offices.

CARRIED.

WATER METER READING SYSTEM

16/2023 **KERNOHAN/WILSON:**) **THAT** we make an offer to purchase a used Sensus remote water reading unit along with 52 MXU transmitters from the Dundurn Rural Water Utility.

CARRIED.

SECURITY POLICY

17/2023 OTTERSON/HAYES:) **THAT**, following our review, we maintain the Security Policy in its current format.

CARRIED.

ADJOURNMENT

18/2023 HAYES:) **THAT** we adjourn.

CARRIED.

Chairman

General Manager

The next regular meeting is scheduled for February 16, 2023