

**PAYOR INFORMATION** *(please print clearly)*

Payor Name(s):	
Address:	
Telephone:	
Signature(s):	Date:

**PAYMENT DETAILS** *(please print clearly)* or attach VOID cheque

Branch/Transit #	Institution #	Account #	Please specify whether the payment is a: <input type="checkbox"/> Fixed Amount: _____ <input type="checkbox"/> Variable Amount: If variable, please specify whether there is a maximum amount or indicate N/A if there is no max amount: _____  Occurring: <input type="checkbox"/> Semi-Monthly - 1 <sup>st</sup> & 15 <sup>th</sup> <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly after billing Day of month: _____
Name of Financial Institution			
Branch			
Branch Address			
City/Province		Postal Code	

**TERMS AND CONDITIONS**

1. Authorization - Note: References in the PAD agreement to “this PAD agreement” include later amendments to it. Reference in this PAD agreement to “we” and “our” refers to the subscriber (Payor). We authorize Prince Albert Rural Water Utility (PARWU) and its financial institution to withdraw from our account any payments that we have agreed to make in payment of our water utility bill, capital loan payments and/or as otherwise specified to us made in the PAD agreement as though we had personally signed a cheque. We agree to the payment schedule as noted above and understand that changes to the amounts or to the method or required amount of payment (including changes requested to this PAD agreement) or termination and recommencement of automatic payments under this PAD agreement may increase or decrease the amount withdrawn or to be withdrawn from our account. Accordingly, we authorize such increases or decreases, waiving any pre-notification requirement with respect to them. We agree that a photocopy or electronic copy of the PAD agreement will be as valid as the original.
2. Signatures - We certify that all persons whose signatures are required to authorize this PAD agreement have signed above, including any required joint account holder.
3. Account changes - We will notify PARWU if our financial institution, transit (branch) or account number changes. To continue withdrawals without interruption, notice of any change is required 14 days before the change effective date. PARWU may, but is not obligated to, rely on verbal instructions from us to amend this authorization.
4. Confirming withdrawals - We agree to regularly review our account information and if we question or disagree with the amount withdrawn or any account changes, we will notify PARWU in writing within 10 days of the withdrawal or account changes; otherwise, we agree that the withdrawal or account changes will be considered to have been properly made.
5. Non-sufficient funds (NSF) information - If funds in our account are not sufficient to cover the total amount due (“due” as an amount owing, or an amount otherwise specified to be withdrawn under this PAD agreement), we authorize PARWU to immediately make a second attempt to withdraw the amount due (which may be greater than the amount due at the first attempt). We understand that we are responsible for any NSF charge(s).
6. Assignment - We understand that water services maybe interrupted and/or suspended if our payment is NSF.
7. Cancellation - This PAD agreement may be cancelled if any withdrawal is not permitted or is reversed by the financial institution, or upon 30 days written notice given by us to PARWU, or by PARWU to us.
8. Recourse - We have certain recourse rights if any debit does not comply with this PAD agreement. For example, we have the right to receive reimbursement for any debit that is not authorized or is not consistent with this PAD agreement. To obtain more information on our recourse rights, we can contact our financial institution or visit [www.payments.ca](http://www.payments.ca).

Submit this Agreement, along with a void cheque, or direct deposit form from your financial institution to:

**Prince Albert Rural Water Utility**

99 River Street East, Prince Albert, SK. S6V 0A1

 [parwu@sasktel.net](mailto:parwu@sasktel.net)
 306-764-6200